

CTA LIBERTY SITE COUNCIL

Meeting Minutes

Date | time September 19, 2024 | 3:15 PM – 4:15 PM | *Meeting called to order by* Tony Smith, Principal

In Attendance

Parents: Anacecilia Nolan, Walter Poinboeuf, Jason Richter

Teachers: Jessica Soyland (Kindergarten), Leanne Prater (4th Grade), Vanessa Hight (6th Grade)

Administration: Tony Smith

Topics

1. Introduction of Members

- All the members introduced themselves.
- Absent from meeting – Leanne Prater

Action Items	Person Responsible	Deadline
None	N/A	N/A

2. Role of Site Council

- The CUSD Board policy was distributed to all members prior to the meeting.

Action Items	Person Responsible	Deadline
None	N/A	N/A

3. Approval of last fiscal year, 2023-24 General Tax Credit Expenditures

- Mr. Smith presented Tax Credit policies and procedures and provided a financial report detailing the actual general tax credit expenditures for July 1, 2023 – June 30, 2024. The Site Council members approved the expenditures.

Mr. Smith presented Tax Credit policies and procedures and gave an overview of the areas upon which CTA Liberty has been or will be spending 2020-21 Tax credit monies, including: grade level field trips; transportation for field trips; Student Activity clubs (NEHS, Choir, Running Club, etc.); Co-Curricular areas including band, orchestra and choir; Character Education, Art Masterpiece, Spelling Bee Programs; student health care supplies; shade structures; furniture/equipment/technology; and fees for extracurricular activities for programs for which payment would represent an economic hardship for a student. Site Council agreed that the above mentioned items were appropriate for the spending of general tax credit monies, retroactive to July 1, 2024.

Action Items	Person Responsible	Deadline
Approved	Site Council	N/A

4. Approval of Allowable Tax Credit Expenditure area for 2024-25

- Mr. Smith presented ideas/suggestions for allowable Tax Credit expenditure areas for 2024-25
 - Field Trips/Transportation, Student Activity Clubs (NEHS, Choir, Robotics), Character Education, Art Masterpiece, Spelling Bee, Fees for students which represent an economic hardship for the family.

Action Items	Person Responsible	Deadline
Approved	Site Council	N/A

5. School Budget – Balances as of 10/29/20

- Mr. Smith presented the School Budget (Current Balances):
 - Operating Budget – Money to operate the school for the year
 - Beginning \$75,592 (includes \$5,000 for Certified Staff Development)
 - Current \$41,831 (After encumbrances for Custodial Supplies, Paper/Ink/Warehouse, Container Storage, Employee Overtime),
 - Tax Credit (Field Trip/Club Fees)/Auxiliary Fund (Chaperone Fees)
 - \$40,142.48 (Money in-Money out)
 - Results Based Funding and Gaming Funding
 - No longer available

Action Items	Person Responsible	Deadline
Tax Credit Money should be spent down	Mr. Smith	N/A

6. Brainstorm ideas to discuss:

- Letter Grades
 - Mr. Smith reviewed Math growth data
- Members were requested to send Mr. Smith any items for future discussion
- Members were requested to submit names for Community Business Partner

Action Items	Person Responsible	Deadline
Submit Suggestions	Site Council	N/A

Next Meeting

Date | time October 17, 2024 | 3:15 PM – 4:15 PM | *Location* CTA Liberty Library

Site Council Approval of General Tax Credit Expenditures

The site council of CTA Liberty Elementary School has reviewed the general/undesignated tax credit expenditures for July 1, 2023-June 30, 2024. The expenditures are approved.


Signature of Site Council Chairman

ANTHONY M. SMITH
Printed Name of Chairman

9/19/24
Date

This completed form must be returned to Cindy Clarke at the CUSD Business Office by **October 23, 2024.**